

Old Windsor Parish Council

MINUTES OF THE ANNUAL STATUTORY COUNCIL MEETING
HELD IN THE OLD CHAPEL MEETING ROOM, CHURCH ROAD
ON WEDNESDAY 10th MAY 2017 AT 8.40 P.M

PRESENT: Cllrs C. M. Beale, M. V. Beer, D. Boresjo, Miss W. Chan, R. F. Coomber, Mrs J. K. Dawson, Mrs J. Ellis, Mrs A. Horner, P. D. Jacques, Mrs L. C. Jones and J. A. Tweedy
John Lee – Clerk to the Council

APOLOGIES: C. R. Andrews and Mrs J. Mynott

01.17 ANNOUNCEMENTS

There were no announcements.

02.17 TO ELECT A CHAIRMAN

Cllr. Jones proposed Cllr. Dawson to be appointed to the position of Chairman of the Council. This was seconded by Cllr. Beale and received a unanimous vote. Cllr. Dawson accepted the position for the ensuing year. Cllr Beer proposed a vote of thanks to the Chair for her work in the last year. All members were in favour.

03.17 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. Dawson made her Declaration of Acceptance of Office.

04.17 APPOINTMENT OF A VICE CHAIRMAN

Cllr. Jacques proposed Cllr. Boresjo to be appointed Vice Chairman. This was seconded by Cllr. Tweedy and received a unanimous vote. Cllr. Boresjo accepted the position for the ensuing year.

05.17 TERMS OF REFERENCE, FREQUENCIES AND TIMES OF MEETINGS OF THE COUNCIL

The Council decided to approve the Meeting Dates and Frequencies prepared by the Clerk at the next meeting due to possible date conflicts for our Borough Councillors.

06.17 TO APPROVE THE ANNUAL AUDIT

It was proposed by Cllr. Jones seconded by Cllr. Ellis that we accept the Annual Audit as presented to members and all members agreed.

07.17 APPOINTMENT OF A LEAD MEMBER AND DEPUTY LEAD MEMBER FOR POLICY AND FINANCE

It was proposed by Cllr. Tweedy, seconded by Cllr. Horner, that Cllr. Jones be appointed Lead Member for the ensuing Municipal Year. Cllr. Jones proposed Cllr. Mynott as Deputy Lead Member in her absence. This was seconded by Cllr. Beale. Cllr Jones accepted the position and Cllr Mynott is understood to be happy to take her position. All members were in favour.

08.17 APPOINTMENT OF THE COUNCILS INDEPENDANT INTERNAL AUDITOR

Cllr. Jones proposed that the Council retain the services of Stuart Pollard of Auditing Solutions. All members were in favour.

09.17 APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES

MEMORIAL HALL MANAGEMENT COMMITTEE **5 Representatives**
Cllrs. Beale, Horner, Dawson and Tweedy

OLD WINDSOR UNITED CHARITIES **3 Representatives**
Cllrs. Coomber, Tony Troughton and Terry Tapping will be contacted to see if they wish to continue as independent representatives

LOCAL AUTHORITIES AIRCRAFT NOISE COUNCIL **1 Representative**
Cllr. Beer

**WINDSOR & MAIDENHEAD DISTRICT ASSOCIATION
OF LOCAL COUNCILS** **2 Representative**
Cllr. Dawson

BERKSHIRE ASSOCIATION OF LOCAL COUNCILS **1 Representative**
Cllr. Dawson

MANOR LODGE LIAISON COMMITTEE **2 Representatives**
Cllrs. Dawson and any available member

10.17 TO APPOINT SIGNATORIES FOR THE ENSUING YEAR

Members decided to keep the existing signatories.

_____ **CHAIRMAN**

THE MEETING CLOSED AT 8.50pm

THE NEXT MEETING OF THE COUNCIL

IS ON THE 7th JUNE 2017