

# Old Windsor Parish Council

**MINUTES OF THE ANNUAL STATUTORY COUNCIL MEETING**  
**HELD IN THE OLD CHAPEL MEETING ROOM, CHURCH ROAD**  
**ON WEDNESDAY 11th MAY 2016 AT 7.30 P.M**

PRESENT: Cllrs C. R. Andrews, P. N. Aubrey, C. M. Beale, M. V. Beer, D. Boresjo, Miss W. Chan, R. F. Coomber, Mrs J. K. Dawson, Mrs J. Ellis, P. D. Jacques, Mrs L. C. Jones, Mrs J. Mynott and J. A. Tweedy

John Lee – Clerk to the Council

APOLOGIES: There were no apologies received

**01.16 ANNOUNCEMENTS**

There were no announcements.

**02.16 TO ELECT A CHAIRMAN**

Cllr. Mynott proposed Cllr. Dawson to be appointed to the position of Chairman of the Council. This was seconded by Cllr. Jones and received a unanimous vote. Cllr. Dawson accepted the position for the ensuing year.

**03.16 DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr. Dawson made her Declaration of Acceptance of Office.

**04.16 APPOINTMENT OF A VICE CHAIRMAN**

Cllr. Jacques proposed Cllr. Boresjo to be appointed Vice Chairman. This was seconded by Cllr. Tweedy and received a unanimous vote. Cllr. Boresjo accepted the position for the ensuing year.

**05.16 TERMS OF REFERENCE, FREQUENCIES AND TIMES OF MEETINGS OF THE COUNCIL**

The Council decided to approve the Meeting Dates and Frequencies prepared by the Clerk at the next meeting due to possible date conflicts for our Borough Councillors.

**06.16 TO APPROVE THE ANNUAL AUDIT**

It was proposed by Cllr. Tweedy seconded by Cllr. Jones that we accept the Annual Audit as presented to members and all members agreed.

**07.16 APPOINTMENT OF A LEAD MEMBER AND DEPUTY LEAD MEMBER FOR POLICY AND FINANCE**

It was proposed by Cllr. Tweedy, seconded by Cllr. Boresjo, that Cllr. Jones be appointed Lead Member for the ensuing Municipal Year. Cllr. Jones proposed Cllr. Mynott as Deputy Lead Member. This was seconded by Cllr. Boresjo. Both members accepted the positions and all members were in favour.

**08.16 APPOINTMENT OF THE COUNCILS INDEPENDANT INTERNAL AUDITOR**

Cllr. Jones proposed, seconded by Cllr. Mynott, that the Council retain the services of Stuart Pollard of Auditing Solutions. All members were in favour.

**09.16 APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES**

**MEMORIAL HALL MANAGEMENT COMMITTEE** **5 Representatives**  
Cllrs. Beale, Boresjo, Dawson and Tweedy

**OLD WINDSOR UNITED CHARITIES** **3 Representatives**  
Cllrs. Coomber, Tony Troughton and Terry Tapping will be contacted to see if they wish to continue as independent representatives

**LOCAL AUTHORITIES AIRCRAFT NOISE COUNCIL** **1 Representative**  
Cllr. Beer

**WINDSOR & MAIDENHEAD DISTRICT ASSOCIATION OF LOCAL COUNCILS** **2 Representative**  
Cllrs. Dawson and the Clerk

**BERKSHIRE ASSOCIATION OF LOCAL COUNCILS** **1 Representative**  
There was no representative elected

**MANOR LODGE LIAISON COMMITTEE** **2 Representatives**  
Cllrs. Ellis, Dawson and Jacques

**10.16 TO APPOINT SIGNATORIES FOR THE ENSUING YEAR**

Members decided to keep the existing signatories.

\_\_\_\_\_ CHAIRMAN

THE MEETING CLOSED AT 9.33pm

**THE NEXT MEETING OF THE COUNCIL**  
**IS ON THE 8<sup>th</sup> JUNE 2016**